# Reply Form  回條

**To: Tencent Holdings Limited (the "Company")**
**(Stock Code: 700)**
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

**致： 騰訊控股有限公司(「本公司」)**
**(股份代號: 700)**
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

I/We would like to receive the Corporate Communication* of the Company ("Corporate Communication") in the manner as indicated below:
本人／我們希望以下列方式收取本公司之公司通訊*(「公司通訊」)：

(Please mark **ONLY ONE (X)** of the following boxes)
(請從下列選擇中。僅在其中一**個空格**內劃上「**X**」號)

☐　to read all future Corporate Communication published on the Company's website ("**Website Version**") in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communication on the website of the Company; **OR**
瀏覽所有日後於本公司網站登載的公司通訊(「**網上版本**」)，以代替收取印刷本，收取公司通訊已在公司網站登載的通知信函；**或**

☐　to receive the **printed English version** of all future Corporate Communication ONLY; **OR**
僅收取所有日後公司通訊之**英文印刷本**；**或**

☐　to receive the **printed Chinese version** of all future Corporate Communication ONLY; **OR**
僅收取所有日後公司通訊之**中文印刷本**；**或**

☐　to receive both **printed English and Chinese versions** of all future Corporate Communication.
同時收取所有日後公司通訊之**英文及中文印刷本**。

Name:
姓名

Signature:
簽名

Contact telephone number:
聯絡電話號碼

Date:
日期

Address:
地址

*Notes 附註:*

1.　Please complete all your details clearly.
　　請 閣下清楚填妥所有資料。

2.　If the Company does not receive this Reply Form or receive a response indicating the objection from you by 5 May 2011, you are deemed to consent to the Website Version only, all future Corporate Communication will be sent out in the manner specified in the Company's letter dated 31 March 2011 and we will send you a notification letter of the publication of the Corporate Communication on the website of the Company.
　　倘若本公司於2011年5月5日仍未收到 閣下的回條或表示反對的回覆， 閣下將被視為已同意以網上版本收取公司通訊，而本公司將按2011年3月31日之本公司函件內所述之方式只向 閣下寄發有關公司通訊已在公司網站登載的通知信函。

3.　By selection to read the Website Version of the Corporate Communication published on the Company's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communication in printed form.
　　在選擇瀏覽在本公司網站登載之公司通訊網上版本以代替收取印刷本後， 閣下已明示同意放棄收取公司通訊印刷本的權利。

4.　If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.
　　如屬聯名股東，則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。

5.　The above instruction will apply to all future Corporate Communication to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing or using email at tencent.ecom@computershare.com.hk to the Company c/o the Branch Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
　　上述指示適用於將來寄發予本公司股東之所有公司通訊，直至 閣下發出合理時間的書面通知或以電郵方式到tencent.ecom@computershare.com.hk予本公司之股份過戶登記分處香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓另作選擇為止。

6.　Shareholders are entitled to change the choice of means of receipt and/or language of the Company's Corporate Communication at any time by reasonable notice in writing or using email at tencent.ecom@computershare.com.hk to the Company c/o the Branch Share Registrar.
　　股東有權隨時發出合理時間的書面通知或以電郵方式到tencent.ecom@computershare.com.hk予本公司之股份過戶登記分處，要求更改收取公司通訊之語言版本及／或收取方式。

*　*Corporate Communication includes but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
　公司通訊包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

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閣下寄回此回條時，請將郵寄標籤剪貼於信封上。

**如在本港投寄毋須貼上郵票。**

*Please cut the mailing label and stick this on the envelope*

*to return this Reply Form to us.*

**No postage stamp necessary if posted in Hong Kong.**

**郵寄標籤　MAILING LABEL**

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong