

## Tencent Holdings Limited (the “Company”)

### – Updated Arrangements on Electronic Dissemination of Corporate Communications <sup>(Note 1)</sup>

#### (i) Corporate Communications

Please note that both the English and Chinese versions of all Corporate Communications will continue to be available on the Company’s website at [www.tencent.com](http://www.tencent.com) (the “Company Website”) and the website of Hong Kong Exchanges and Clearing Limited (the “HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX Website”, together with the Company Website, the “Websites”). You may access the Corporate Communications by clicking “Investors” section on the Company Website or browsing through the HKEX Website.

Under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) and the fourth amended and restated memorandum of association and articles of association of the Company, the Company is no longer required to notify shareholders of the publication of Corporate Communications on the Websites. You are encouraged to subscribe for the News Alerts service on the HKEX Website at [www.hkex.com.hk/eng/invest/user/login\\_e.aspx](http://www.hkex.com.hk/eng/invest/user/login_e.aspx) to receive notifications when the Company publishes its Corporate Communications.

For any reason if you have difficulty in gaining access to the Corporate Communications on-line, please send your request to the Company c/o Computershare Hong Kong Investor Services Limited (the “Branch Share Registrar”) by email to [tencent.ecom@computershare.com.hk](mailto:tencent.ecom@computershare.com.hk) or by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Company will promptly upon your request send the Corporate Communications to you in printed form free of charge.

#### (ii) Actionable Corporate Communications <sup>(Note 2)</sup>

Under the Listing Rules, the Company is required to send Actionable Corporate Communications to each shareholder individually. Please note that all Actionable Corporate Communications will be sent to you individually by email or by post in accordance with your indicated preference.

If you have not provided your email address to the Company or need to update your email address, please provide your email address by scanning your personalised QR code printed on the Request Form. Alternatively, you may complete, sign and return the Request Form to the Company c/o the Branch Share Registrar by email to [tencent.ecom@computershare.com.hk](mailto:tencent.ecom@computershare.com.hk) or by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

It is the responsibility of the shareholders to provide a functional email address. If the Company does not have your functional email address, the Company will only be able to send Actionable Corporate Communications to you in printed form together with the request form soliciting your functional email address.

If you have previously provided an email address to the Company c/o the Branch Share Registrar, you are not required to provide your email address again unless you wish to update the email address previously provided.

- (iii) Request for Corporate Communications and Actionable Corporate Communications in printed form

Should you wish to receive Corporate Communications and Actionable Corporate Communications in printed form in the future, please complete, sign and return the Request Form to the Company c/o the Branch Share Registrar by email to [tencent.ecom@computershare.com.hk](mailto:tencent.ecom@computershare.com.hk) or by post to 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong.

Any such request will remain valid until the request has been revoked or superseded or until the Company publishes its next annual report in the following year (whichever is earlier). Please note that you must complete and return a fresh request form, if you wish to continue to receive Corporate Communications and Actionable Corporate Communications in printed form after the original request becomes invalid.

If you have previously requested Corporate Communications in printed form, your request remains valid until revoked or superseded or until the Company publishes its next annual report in the following year (whichever is earlier).

*Notes:*

1. *“Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
2. *“Actionable Corporate Communications” refer to any Corporate Communications that seek instructions from securities holders of the Company on how they wish to exercise their rights or make an election as securities holders of the Company.*